



Job description for Records and Systems Information Specialist was shared out. This is an exciting new position for our school. This will support input of data and support the records manager.

SY 20-21 Employee Agreements were shared out. Minimal updates; referring to the handbook for details of leave types, or referring to state, federal mandates. Employees need to notify the school they have moved.

SY 20-21 Employee Handbook updates in regard to leave processes when a staff member needs to be gone for three or more dates. Details of the “I understand” agreements.

SY 20-21 Parent/Student Handbooks. Minor changes; late work acceptance, student centered, reflecting our mission/vision, updates due to our Title 9 policy and grievance process.

We were given the opportunity to take advantage of an extension for the Measure 98 Success Grant. This will give us until the end of September to utilize our funds.

OSBA School policy re-write and web hosting. We have updated the MOU with Mitchell/OSBA and submitted to OSBA. This will allow us to move forward to have the

Consent Agenda Items

School Board minutes 7/16/2020, approval of ISORPH July disbursements, and bank reconciliation.

It is recommended that the Board approve consent agenda items as presented.

Motion: Laura Griffin

Second: Harold Adams

Vote: All approved. Harold Adams and Laura Griffin (2-0)

III. ITEMS SCHEDULED FOR ACTION

- July 15 – August 15, 2020 Staffing Update

It is recommended that the Board approve the July 15 – August 15, 2020 Staffing Update

Motion: Laura Griffin

Second: Harold Adams

Vote: All approved. Harold Adams and Laura Griffin (2-0)

- Records and Systems Information Specialist Job Description

- It is recommended that the Board approve the Records and Systems Information Specialist Job Description

Motion: Laura Griffin

Second: Harold Adams

Vote: All approved. Harold Adams and Laura Griffin (2-0)

- SY 20-21 Employee Agreements

It is recommended that the Board approve the SY 20-21 Employee Agreements.

Motion: Laura Griffin

Second: Harold Adams

Vote: All approved. Harold Adams and Laura Griffin (2-0)

- SY 20-21 Employee Handbook

- It is recommended that the Board approve the SY 20-21 Employee Handbook.

Motion: Laura Griffin

Second: Harold Adams

Vote: All approved. Harold Adams and Laura Griffin (2-0)

- SY 20-21 Parent Student Handbook

It is recommended that the Board approve the

- High School Success Grant Extension Request

- OSBA School Policy re-write and web hosting

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