



## Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting

Start Time: Oct 12, 2021 11:22 AM

Meeting Recording:

[https://onlineoregon-org.zoom.us/rec/share/aqGgsahjKb1MZglg6eqx\\_5TMCsECKquL7t4Z1qchOf6NEDsKuWYDsBpjhiQ3UD-f.ixeTUCJI-4oa4hDS](https://onlineoregon-org.zoom.us/rec/share/aqGgsahjKb1MZglg6eqx_5TMCsECKquL7t4Z1qchOf6NEDsKuWYDsBpjhiQ3UD-f.ixeTUCJI-4oa4hDS)

October 12, 2021

### I. PRELIMINARY

The meeting was called to order by Chet Edwards at 11:30 AM

Board Members Present: Chet Edwards, Harold "Skip" Adams

Board Member(s) Absent: Tonya Rogers

Quorum Established: Yes

ISORPH Staff Members Present: Melissa Hausmann, Yancey Fall, Dianne Hendrix, Chelsea Gill, Aanya Metrakos Delaney

Agenda Additions/Deletions:

No additions/deletions.

### II. COMMUNICATIONS

A. Public Comments  
None presented

### ITEMS SCHEDULED FOR INFORMATION

a. Financial Audit Findings – Conor Delaney

Conor Delaney presented the Independent Auditors' Report for 2020. Conor has done the audit for several years now.

This was another successful clean audit. It was very organized to work with and sent in a timely manner. He was appreciative of those who helped.

The final signed version is not ready yet. The document of the Governing Body Letter will be sent soon.

Conor reviewed the details of the audit. He said the school received the highest opinion possible on the audit.

The letter to the governing body was shared. This is a recap of purpose, process and results of the audit. Conor welcomed questions regarding the audit.

Melissa recognized this will be an action item later in the meeting. Final documents need to be sent to Mitchell SD by this coming Friday, October 15, 2021.

The next step is the representation letter which will need to be signed by Melissa and one of Board members. Once signed, the final documents will be sent.

Melissa appreciated Conor and his team for a quick and thorough audit.

Enrollment updates for current enrollment and registration was shared for all three schools.

Student Enrollment: CVA 916, ORDCA 134, and ISORPH 293 At the time the  
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not owe more to our school than the state is paying them is aligned with their school goals. Melissa will keep the board in the loop in any findings.

Melissa will be attending the Mitchell SD Board meeting next week, October 20. The School Board is holding a public hearing for the community to have the opportunity review the proposed Charter Agreements and new time lines. Melissa will report back to the board after that meeting.

Skip inquired if the schools are receiving more funds than the state is providing. Chet addressed this question and explained the process of the true up that occurs each year.

C. Finance – Conrad Michka

Conrad presented the K12 Financial forecast as compared to budget. There are impacts to the budget due to lower student enrollment. FY22 Budget vs. 3+9m. FY22 Prior Forecast vs. 3+9, FY22 Restricted Funds were shared. Measure 98 grant funds are on schedule to be spent down until fully depleted at year end. Balance sheet and Cash flow explained Conrad is recommending a payment back to K12 for October.

Consent Agenda Items

K12 Invoice payment, School Board minutes 9/16/21, approval of ISORPH disbursements, and bank reconciliation, Personnel Report and Onboarding Coordinator job description.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

III. ITEMS SCHEDULED FOR ACTION

IV. ITEMS SCHEDULED FOR ACTION

A. Action Item: Employee Handbook 2021-2022

Motion	It is recommended that the Board approve the updated Employee Handbook for the School Year 2021-2022.
Second	
Vote	

B. Action Item: Revised Amended 2022 Employment Agreement

Motion	It is recommended that the Board approve the Revised Amended 2022 Employment Agreement.
Second	
Vote	

C. Action Item: Financial Audit

Motion	It is recommended that the Board approve the Financial Report for the year ended June 30, 2021.
Second	
Vote	

- Employee Handbook updates 2021-2022

It is recommended that the Board approve the Employee Handbook updates 2021-2022

Motion: Harold Adams  
 Second: Chet Edwards  
 Vote: All approved. Chet Edwards, Harold Adams (2-0)

- Revised Employee Agreement 2021-2022

It is recommended that the Board approve the Revised Employee Agreement 2021-2022

Motion: Harold Adams  
 Second: Chet Edwards  
 Vote: All approved. Chet Edwards, Harold Adams (2-0)

- Financial Audit for 2020~~2021~~ SY

It is recommended that the Board approve ~~the~~ Financial Audit for the 2020~~2021~~ SY.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

Reminder that next School Board meeting will be November 18, 2021.

Meeting was adjourned at 11:59 AM